



# BusinessNP

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## Questions for a Job Interview

It is best to review these questions prior to a job interview and know the answer that you would prefer to hear from the potential employer.

### EMPLOYMENT BASICS

1. What is the process for hiring? Who is the hiring manager?
2. Who will I be reporting to for daily work?
3. If I am offered a position and I accept, how long before I can start working?
4. Does the company provide insurance credentialing, scheduling, marketing, billing, collecting cost shares, lab requests, pharmacy support, cleaning the office space, tissues, faxes, drug screening, LAIs
5. Do you have a designated privacy officer?
6. Do you have a designated compliance officer?
7. How are patient complaints typically handled?

### PAY AND BENEFITS

1. What benefits are included with this position?
2. Do you cover malpractice insurance? If so, do you know the limits?
3. When do the benefits start? Is there a waiting period?
4. Am I paid for No-shows or other missed appointments?
5. Will there be performance reviews annually or some other frequency?
6. If paid on a split- What is your net-collection ratio?
7. Salary-What is the minimum number of patients or CPT codes required to be billed weekly?
8. Are there restrictions in the contract such as a non-compete? Is it OK if I work somewhere else as well?
9. Will I have access to UpToDate or other clinical support software?

**Improving healthcare by improving the knowledge of those who deliver it.**

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## **CLINICAL PRACTICE CONCERNS**

1. Does someone to help with coding my notes?
2. What equipment will I need to bring? Computer, scale, stethoscope, office furniture, office decorations, business cards, name placard, etc.
3. When are the notes required to be completed after the visit?
4. Am I required to stand overnight call?
5. How are patient needs handled after hours?

## **NP-PHYSICIAN COLLABORATION**

1. How do you handle NP-physician collaboration? Is someone assigned or do I need to find someone on my own?
2. Who pays for this?
3. Does the company provide any forms to document the agreement and collaboration?
4. Will I have my own patients or mostly see follow-up appointments after the physician has seen the patient?